



# CAMPBELL HIGH SCHOOL EXCURSION PROPOSAL FORM



## 1. Excursion Details

Departure Day	Date	Time	Return Day	Date	Time
Tuesday	18 June	11.10 – 3.05	-	-	-
Title & Destination: Hospitality 3 Course Luncheon. Incursion. (at school)					
Emergency Contact Numbers: n/a in school kitchen		Place: INCURSION School Kitchen		Phone: n/a	
Travel/Transport: Nil. Incursion					
Student Group/Class/Year	Number of Students	Max Number	Staff/Student Ratio		
Hospitality. 9/10	22	-	-		
Co-ordinating Teacher: Ingrid Jaugietis	Teachers / Staff on excursion: 1. Ingrid Jaugietis		2.		
Co-ordinating Faculty	3.		4.		
	5.		Accompanying teachers outside Co-ordinating Faculty require approval of their Executive Teacher.		
Accompanying Parents 1. n/a	2.		3.		
Other requirements (own food/equipment/tent)					

## 2. Excursion Objectives (Additional information may be attached)

Preparing, Planning and Serving 3 Course meal for invited guests

## 3. Program Details (Additional information may be attached)

Preparing, serving luncheon to invited guests including table service and catering

\*\*\* Students will miss their F line and Assembly on the day

4. Co-ordinating Teacher... Ingrid Jaugietis...

Faculty Executive Ron Vanderguten...

5. Approval:

Approval Date: 11 / 6 / 19

Staffing Officer

Staffing SLC

Business Manager

Deputy Principal





# Campbell High School



An ACT Government School  
Principal: Steven Collins  
"Aspire Achieve Connect Respect"

## HOSPITALITY Excursion Information for Parents

Dear Parent

The following details relate to an educational incursion at Campbell High School which is being organised for the 9/10 Hospitality Class

- **Tuesday 18 June 2019.** Time: 11.10 to 3.05  
\*\* Note - **students will miss their F line, Assembly and break time** during this incursion.
- Location - School's Food Technology kitchen. F108
- Purpose of the excursion: Preparing, serving a Three Course Luncheon to invited guests
- Nature of activities to be undertaken - cooking, catering, table service
- Name of the teacher/s in charge: Ingrid Jaugietis
- Cost: NIL

*Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.*

*Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*

I give permission for my child \_\_\_\_\_

to attend the \_\_\_\_\_ excursion

- I authorise for the teacher in charge to make arrangements for the welfare of my student (including medical or surgical treatment) in an emergency
- I agree to meet the costs associated with any emergency arrangement made by the teacher in charge - free ambulance transportation only applies in the ACT
- I recognise it is the student's responsibility to catch up on any work or information missed through participating in this half day incursion

Full name of parent (please print): \_\_\_\_\_

Signature of parent: ..... Date: / /

Treloar Crescent, Campbell, ACT 2612

Telephone:(02) 6142 3166 Fax:(02) 6142 3196



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