

Campbell High School P&C Meeting Minutes

Ordinary Meeting

Date: Wednesday 9 August 2023

Time: 6pm-7.30pm

Venue: Campbell High School library (and online)

2023 Office bearers

President:	Stephen Dixon-Jain (Chair)
Vice-President:	Fiona Guy
Secretary:	Jennifer Doggett
Treasurer:	Trudy Green
Public Officer:	Nicola Gibson

Attending

Stephen Dixon-Jain
Fiona Guy
Jennifer Doggett
Trudy Green
Nicola Gibson
Belinda Cheong
Kris McCreath
John Manders
Rachel Lloyd
Sarah Reid
Damien Elwood
Robert McQuire
Roy Daggy
Mohammed ?
Susan ?

Minutes

Acknowledgement of Country - FG

SDJ welcomed attendees and noted that Tilly Wiles-Deane was an apology.

SDJ moved a motion to approve the minutes of the previous meeting. RE seconded the motion. Motion was passed.

Business from previous meetings

SDJ discussed a suggestion from the previous meeting to seek suggestions from staff for items or experiences that the P&C could support. He undertook to touch base with Tilly W-D about this issue, including possibly an updated coffee machine.

SDJ said he had raised the need to update the P&C page on the website with the school.

JM informed attendees that there is a new IT officer who is currently being trained who may be able to do this.

FG suggested that the website page could include links to the FB group and the P&C email as many parents don't know these groups exist.

There was a general discussion about the FB group. RL said she would add new people to moderate the group.

NG informed attendees that she has updated details of office bearers with Access Canberra.

New Business Manager

KMC, the new CHS Business Manager, introduced himself. He has spent time in CIT and other schools and said he was excited to be in a high school. He discussed his role in looking after the budget and human resources, support staff assistants, office staff, LSA, school compliance, the risk register and is the auditing contact point for the directorate when reporting on finances. He said his goals were to provide day to day operations to support the teachers while also looking at strategic management issues such as where the school wants to be in five years time.

Ventilation

JM said that ventilation plans for schools were developed in the early stage of the pandemic. Currently there are no restrictions and thermal comfort is a bigger issue than air quality. There is no capacity for monitoring air quality. Four air purifiers were donated to the school but it is not clear where they are now.

SR suggested it could be useful to find them and use them as a way of reducing the transmission of respiratory viruses.

Meeting with TWD

FG gave a brief recap of the meeting with TWD which she said made clear that there are great things happening at the school. She said that parents at the meeting raised concerns about the fact that they hear about problems from their kids and not from the school. She reported that TWD said she was planning to include more information about progress in improving communication between parents/caregivers and the school and strategies being implemented in the Weekly Wrap. She noted that there was a sub-group of the P&C planning to meet with TWD once a term to discuss behavioural issues. She also highlighted the upcoming school satisfaction survey as a mechanism for giving the school positive feedback and raising concerns.

JM said the survey needed around a third of parents to respond to get an adequate sample size.

TG raised issues with the operation of the survey which she said could be more user friendly. He also said that the school was implementing new course outlines for each course which would be made available to parents.

RL said she agreed that the school needed to do better to improve communication. She suggested the P&C put to the Board suggestions for improving communication with parents, including celebrating student successes. She noted that course outlines used to be available on the webpage but that it was now very hard to get hold of one.

Treasurer's Report

TG provided a brief Treasurer's report and informed attendees that there is about \$5000 to spend on wish lists from teachers and students.

Principal's Report

JM reported on a range of issues including:

- Temporary fencing – the contractors are taking longer than expected.
- There are some logistical challenges with the War Memorial extension and building site on the other side. Treloar Crescent will be fully blocked for three months. The school has made arrangements to accommodate buses.
- Forms for excursions are being revised
- Parent teacher interviews will be in week 8 – reports are being revised

- The musical is being deferred until week 2 term 4
- The three parent workshops that were held are being used to influence the strategic plan.
- A systems map has been developed which aims to articulate what the school does and prioritises the critical success factors. This will inform the strategic plan and yearly plan. It required input from staff, parents and students.

Report from P&C Council

NG outlined the role of the P&C Council in lobbying government and providing materials and resources for P&Cs to use.

She reported on the recent meeting including:

- a presentation from a school that had improved infrastructure and Koori preschool
- at the next election in 2024 the Council will give report card to various candidates.
- a discussion among high school P&C reps including: problems securing volunteers, suspension on fundraising, issues with transferring material from Chromebooks to MS office.

Report from Board representative

RL outlined the role of the Board to provide strategic oversight of the school, including approving budgets, overseeing finances and providing advice on action plan. She said she was happy to take any parent issues forward.

Other issues

DE raised the issue that many ACT students don't meet literacy and numeracy standards and asked whether CHS provides interventions for those students.

JM said that there was a range of interventions, including 2 SLCs involved in the student wellbeing hub and a new staff member - Pinky – who is in charge of inclusion. He said that all teachers are supposed to do differentiation and that around 60% of students should be catered for in normal classrooms. For students that fall above and below he said that this is where Pinky comes in as the school receives additional funding for those students. He added that the school uses Naplan data and PAT data to identify students needing differentiation and that the school counsellor and the school nurse assists with education

assessment and testing. Hard to qualify for the 20%? has capacity for students not recognised in the process.

RE said that the school has wonderful data from tests but does not use this data to provide remedial work and does not appear to do anything to remediate students' gaps.

DE said it was important to make clear that the school has resources for students who don't meet minimum standards. He also highlighted the importance of consistency of teaching across the school.

JM said that teacher quality is the main focus of the school and that this is made clear in the action plan which is on the website.

RE said that inclusion is something the school does well. He also gave the example of 10A maths as an extension opportunity. RL added that maths extension had been provided to her daughter in year 10.

JD suggested establishing a subcommittee to look at educational outcomes and differentiation.

SDJ suggested that the next meeting could be in week 9 and undertook to confirm this later.

Meeting closed