

Campbell High School P&C Meeting Draft minutes
18 June 2024, Campbell High Library and online, 5.30-6.30pm

Agenda item	Discussion	Action/s
Acknowledgement of country		
Welcome and previous minutes -Apologies -Acceptance of minutes, including actions	Minutes accepted	P&C to upload minutes to website
Principal's report	<p>The school has updated the CHS organisational chart (workflow). A draft was circulated to attendees.</p> <p>Mr Manders will circulate this workflow to school community shortly.</p> <p>512 individuals in school</p> <p>Semester 1 reporting process underway</p> <p>Parent teacher interviews early in Term 3</p> <p>Student award sessions (7-8) and (9-10) to be held at the end of the term. These are multidisciplinary awards to celebrate effort and academic achievement. If the awards in-school process is successful CHS will consider whether to have an end of year prize night which could involve families.</p> <p>There was some discussion about the research surrounding awards, with CHS noting that public affirmation of effort and success is important.</p> <p>Children interested in employment outside of work can see Brodie (youth worker) who may be able to assist.</p>	JN agreed to consult with P&C and school community on the development of the school enrichment program.

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	<p>CHS plans to develop an enrichment program. Currently considering what model will suit the Campbell population. Jennifer Nott (Jen) is leading this.</p>	
<p>P&C thematic discussion schedule</p>	<p>Social and emotional wellbeing is a critical part of the school. All staff have responsibilities in this regard and John led the discussion about the various supports available to children and families</p> <p>John Mantinaos and Jennifer Nott (Jen) are both leaders in this field.</p> <p>John Mantinaos leads, 'Collaborative culture', he is focussing on PBL and enhancing culture.</p> <p>Jen leads 'Effective Teaching and Learning', she is focusing on 'helping teachers be teachers'.</p> <p>The CHS responses for wellbeing are usually adequate for about 60% of students. About 5% of the student population require more extensive support (usually facilitated by John Mantinaos, Jen Nott and John Manders).</p> <p>Below is a summary of the different services available.</p> <p>Student services faculty, led by Rupert Hogan-Turner, includes 3 youth workers- 2 males, 1 female. Youth workers keep in touch with students. They are usually the first to identify emerging issues as they are closely involved with students in playground.</p> <p>RH has a strong connection with year co-ordinators.</p> <p>Year co-ordinators also play a role in student wellbeing. For example, if the co-ordinators notice something with a</p>	

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	<p>child in the morning, they can alert Rupert and team to check in on the child throughout the day.</p> <p>Within student services there is a paid nurse available 3 days a week- salary paid by Canberra Health. Consent only required by student to see nurse (not parents). The nurse provides general support, not crisis mental health care.</p> <p>Parents can talk to RH or year co-ordinator to get referral to nurse, families can not refer children directly.</p> <p>CHS is serviced by psychologist on an 'on call' basis, provided by the Directorate. Psychologists are difficult to find and in high demand.</p> <p>There is also a CHS Defence coordinator that supports Defence families.</p> <p>If needed, Campbell team can make referrals to allied health team at Directorate. This provides students and families with access to occupational therapy, social workers etc.</p> <p>Referral to CALMS can also occur in situations where a student needs more support.</p> <p>Parents should contact the year co-ordinator in the first instance if they have wellbeing concerns for their child.</p> <p>Regarding data, there are a number of sources that assist CHS staff in understanding, monitoring and addressing student wellbeing.</p> <ul style="list-style-type: none"> -teacher notes -student services notes -PBL data 	

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	<p>-school satisfaction survey (undertaken across all high schools and tracked by ANU). Accessible on school website (in Board site area)</p> <p>-Impact reports are also available on the school website (in Board site area)</p> <p>John Manders noted that relationships are the biggest reason that students require wellbeing support.</p> <p>-the lack of depth of communication in social media can cause problems, especially girls</p> <p>-levels of bullying are low, kids generally good to each other, but sometimes kids can be mean. No fight in playground in 12 months</p> <p>John Manders and RH regularly review data on incidents to identify and respond to students that are frequently involved in incidents (especially victims).</p> <p>Biggest behaviour issues for teachers are: phone usage, and defiance to teachers.</p>	
<p>Other business</p> <ul style="list-style-type: none"> - Draft amendments to constitution -Campbell 60th birthday celebration -P&C President & Treasurer report -ACT Council of P&C's representative report 	<p>SJN updated on constitution. P&C to consider out-of-session an additional clause about what decisions can be made out-of-session and under what conditions (eg decisions on threshold amount of spending)</p> <p>21 days' notice of changes to constitution required before a general/extraordinary meeting.</p> <p>ACT council next Tuesday meeting (Nicola to attend).</p>	<p>P&C finalise constitution amendments ready for circulation to school community.</p> <p>P&C donation letter to be circulated.</p>

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-P&C representative board report (TBC)	P& C will shortly circulate an invitation to families for donation to school. JM confirmed that no personal information should be held by the P&C on donations.	
Next meeting	Week 4 next term	P&C Committee to liaise with JM & JM about next thematic topic: extra-curricular activities

Summary of action items:

No.	Action	Lead	Meeting date	Complete
1	Next revised CHS constitution circulated to P&C for review	SM	18/6	22/6
2	Circulation of new constitution to CHS community (21 days prior) for comment	SDJ/SM	22/6	
3	CHS to add flyer to enrolment/induction packs later in year (Term 4)	Jennifer	22/5	
4	Invitation to parents for donations circulated.	RH	22/5	Complete?
5	Confirm board meeting rep (TBC Monday 24 June)	Kris	22/5	