

ICT at Campbell High

Dear Parents and Carers

Campbell High School is committed to providing a technology rich environment for our students as our community believes the use of Information and Communication Technology (ICT) is fundamental in assisting teaching and learning in all areas of the school curriculum.

Campbell High School has adopted *Google Suite* (formally *Google Apps for Education - GAFE*) as a cornerstone of teaching and learning. The Google Suite environment is a host of applications available to educational institutions which allows staff and students to create, share and collaborate in an online space where the school can monitor usage. *Google Classroom* allows students to access an online learning platform where teachers are able to post assignments, resources used during lessons and links to relevant websites. It also allows parents/guardians to get email updates about the work their student is doing in class.

Google Suite provides the new student email service. This email service is hosted on our SchoolsNET domain, enabling better security and oversight. Additionally, the Education Directorate has a new licensing agreement with Microsoft. Once you have consented to access, students are able to download the latest version of Office Pro Plus completely free on up to five personal computers or devices.

As both *Google Suite* and *Microsoft Office 365* require some student personal information in order to provide the service, and as that information will be stored in a location outside of the Education Directorate; we seek your consent to provide access for your child.

The Student Privacy Information sheets are available at:

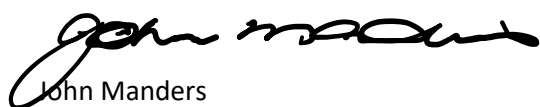
<https://www.education.act.gov.au/public-school-life/learn-anywhere-ict-for-students>

They provide clear information on any student data that may be collected by these services, how the data is stored, used, and deleted. You will also find many answers to frequently asked questions at this location.

Additionally, we seek your consent to allow your child to access services sourced from third party providers. Teachers make decisions to use sites which they believe are beneficial to learning. Such sites include services which allow online content creation, collaborative tools, educational games, and administrative programs for tracking student assessment data. Sites selected by staff are listed on the consent form. Full details of each site including privacy information is available on our school website. If a teacher would like to use sites other than those listed, you will be informed via the unit outline at the beginning of each semester or a separate permission note with full details during the term. Not all classes will access third party services.

The Google tools are being utilised widely throughout the school. We would appreciate the return of consent forms as soon as possible to allow new students access to this platform. Please contact our IT team on (cbhlh.it@ed.act.edu.au) if you have any questions about these exciting opportunities.

Yours Sincerely,



John Manders
Principal Campbell High School

Campbell High School – Third Party Permissions

I consent to my child (student name): _____

Student ID number: _____ Year: _____ using the following third-party applications:

- ☐ All third-party applications used by the school (listed below) or
- ☐ No third-party applications used by the school (listed below) or
- ☐ All third-party applications used by the school except:
- | | |
|---|---|
| <input type="checkbox"/> ACER Progressive Assessment TestsAssessments | <input type="checkbox"/> Kami |
| <input type="checkbox"/> Adobe Creative Cloud | <input type="checkbox"/> Khan Academy |
| <input type="checkbox"/> Arduino Create | <input type="checkbox"/> Mailchimp |
| <input type="checkbox"/> Autodesk suite (includingTinkerCAD) | <input type="checkbox"/> MakeBlock mbBlock |
| <input type="checkbox"/> Bandlab | <input type="checkbox"/> MakerBot Thiniverse |
| <input type="checkbox"/> Bebras | <input type="checkbox"/> Mathspace |
| <input type="checkbox"/> Canva | <input type="checkbox"/> Microsoft 365 |
| <input type="checkbox"/> Cite This for Me | <input type="checkbox"/> MindMeister |
| <input type="checkbox"/> Clap Motion | <input type="checkbox"/> National Geographic Map Maker |
| <input type="checkbox"/> ClickView | <input type="checkbox"/> Nearpod |
| <input type="checkbox"/> Code.Org | <input type="checkbox"/> OnGuard |
| <input type="checkbox"/> Desmos | <input type="checkbox"/> Parent Teacher Online |
| <input type="checkbox"/> EasyBibb | <input type="checkbox"/> PearDeck |
| <input type="checkbox"/> EdPuzzle | <input type="checkbox"/> Photopea |
| <input type="checkbox"/> Education Perfect | <input type="checkbox"/> Pixlr Education |
| <input type="checkbox"/> EquatLO | <input type="checkbox"/> Plickers |
| <input type="checkbox"/> FANschool | <input type="checkbox"/> Quizizz |
| <input type="checkbox"/> Flat | <input type="checkbox"/> Read and Write for Google Chrome |
| <input type="checkbox"/> FlipGrid | <input type="checkbox"/> Screencastify |
| <input type="checkbox"/> Geoguessr | <input type="checkbox"/> Sketchup |
| <input type="checkbox"/> Google Suite for Education | <input type="checkbox"/> Sphero EDU |
| <input type="checkbox"/> Grammarly | <input type="checkbox"/> Spotify |
| <input type="checkbox"/> Grok Learning | <input type="checkbox"/> Typing Club |
| <input type="checkbox"/> Lnsertlearning | <input type="checkbox"/> WeVideo |
| <input type="checkbox"/> Jira | <input type="checkbox"/> WIX |
| <input type="checkbox"/> Kahoot! | |

Parent/carer name: _____ Signature: _____

Date: _____



Acceptable Use of Learning Technology Resources Agreement at Campbell High School

The school asks that parents/guardians and students become familiar with the ACCEPTABLE USE OF LEARNING TECHNOLOGY RESOURCES AT CAMPBELL HIGH POLICY by obtaining a copy from the school or the school's website (www.campbellhs.act.edu.au). Your child will have a student network account activated once the following has been signed by a parent/guardian and the student and returned to the school via your child's contact group. This signed document will be filed at school.

Please return this signed agreement as soon as possible so that your child's learning is not disadvantaged.

Student

I understand that using Campbell High School's technology resources is a **privilege and not a right**. I agree to follow the rules as stated in our school's Acceptable Use of Learning Technology resources Policy. If the school decides I have violated this agreement, understand that my account may be disabled, and I may lose access to Information technology resources provided by the school.

Acceptable use

- I will use the computers and other technology resources only as directed by staff.
- I will respect the rights and privacy of other users.
- I will not disrupt others' enjoyment of learning whilst I am using the school's technology resources.
- I will alert staff to any security lapses.
- If I accidentally access any material which is illegal, obscene, dangerous or offensive, I will:
 - Minimise my screen.
 - Immediately and quietly inform a staff member.
- I will notify a staff member if I receive messages that are harassing, threatening or make me feel uncomfortable.
- I will respect the intellectual rights of copyright owners of material gained from electronic sources, through correct reference bibliographies.
- I will be responsible for all activity on my network account.
- I will only access my private email before and after school, unless given permission by my teacher or the teacher librarian.

Unacceptable use

- I will not view, send or retrieve any form of communication which contains offensive, abusive, racist, pornographic or sexist material.
- I will not allow anyone else to use my account or give my password to others.
- I will not use another person's account or attempt to tamper with another student's account in any way.
- I will not disclose any personal details of myself or any other person in any form of communication.
- I will not access Chat channels or games sites.
- I will not bring food or drink into the computer labs or anywhere near technology resources.
- I will not remove or damage hardware or computer furniture.
- I will not tamper with the computer network or computer settings.
- I will not disclose a security problem to other users.
- I will not download and print without the permission of a staff member.
- I will not intentionally waste resources.
- I will not use the Internet for advertising or commercial or political gains.

			/ /
Student name – in BLOCK LETTERS	Student signature		Date

Parents and carers

I understand that the technology resources provided by Campbell High School offer valuable learning experiences for students. I also understand that the school has made every effort to minimise students' exposure to harmful material and that staff will exercise their duty of care diligently. However, I understand that it is up to the students to use the resources responsibly. I give my child _____ permission to use the school's technology resources. If the agreement is broken, I agree to support the consequences as set out in the school's ACCEPTABLE USE OF LEARNING TECHNOLOGY RESOURCES AT CAMPBELL HIGH POLICY.

			/ /
Parent/carers name – in BLOCK LETTERS	Parent/carers signature		Date

Chromebook Device Allocation to Secondary Students 2024

The *Better schools for our kids – technology enabled learning (TEL)* program is an ACT Government initiative to help bridge the equity gap in technology by allocating all Canberra public secondary students with personal electronic devices for learning - anywhere, anytime.

In 2018, all Year 7-11 students were provided with the option to receive a device. The program was extended in 2019 – 2022 including eligibility to new Year 7 cohorts and any other newly enrolled Canberra public secondary school students.

The TEL program enables all secondary students to have a Chromebook for school and home use for the purpose of learning. Parents can elect to not participate, and those students may bring their own device to school to support their learning.

Please indicate your decision for participation on the Chromebook Acceptance Form and return it to the school. Your child will also be required to read and sign the Chromebooks Acceptance Form before being allocated a Chromebook.

The ACT Education Directorate's ICT network is equipped with internet content filtering for age-appropriate access and schools and users are bound by the school's Acceptable Use of ICT Agreement. Outside of the school network, internet access and filtering is the responsibility of the student and parents and is not monitored by the Directorate.

Further information about the program can be found on the Directorate's website at:

<https://www.education.act.gov.au/public-school-life/learn-anywhere-ict-for-students>



Campbell High School Chromebook Acceptance Form



IMPORTANT NOTE:

If you wish for your child to participate in the Better schools for our kids – technology enabled learning initiative, **you and your child both need to complete and sign Part A and Part B of this form without changing it.** Students may not be able to receive a Chromebook until this completed form is returned indicating parent agreement to opt into the initiative. If you do not wish to participate in the initiative, please complete and sign Part C of this form only. Please return the completed form to your child's school (in hard copy or by emailing a scanned copy of the completed form to cblh.it@ed.act.edu.au).

Part A. Parent/guardian agreement to opt in

I agree for my child to receive a Chromebook under the following conditions:

- The Chromebook issued to my child is for educational purposes while they are enrolled at the school.
- The Chromebook remains the property of the Australian Capital Territory (Territory).
- I have read and discussed with my child, the Communities Online: Acceptable use of ICT – Parents and Students Policy and Guidelines and all other policies and documents published on the ACT Education Directorate's Policy webpage.
- While my child is at school, the Territory's filtering software reduces the risk of accidental access to inappropriate online content. The Territory and other people helping or working with the Territory, may monitor use of Chromebooks and may access information added to the Chromebook.
- I am responsible for my child's use of the Chromebook outside regular school hours, including supervision and ensuring healthy, safe and acceptable use.
- The Territory will not monitor my child's use of the Chromebook on my behalf.
- I will immediately notify the school if my child's Chromebook is stolen, lost or damaged and provide any evidence that the Territory asks for, such as a statutory declaration or police report. Stolen, lost or damaged Chromebooks will be remotely disabled by the Territory, so that no one can use them.
- The Territory does not have to repair or replace any Chromebook that is stolen, lost or damaged.
- I will return the Chromebook and any accessories to the school if requested, including for repair and maintenance, or when my child permanently leaves the ACT public school system.
- A breach of this form, or the Acceptable use of ICT Agreement already signed by my child, including by misuse of the Chromebook, could result in removal of access to the Chromebook. Any illegal behaviour will be notified to police.

Student name: _____

Parent/guardian
name: _____

Parent/guardian
signature: _____

Date: _____

Part B. Student agreement (if parent/ guardian opts in)

I understand that the Chromebook is Territory property.

I will:

- follow all of the policies mentioned in Part A of this form, and any instructions from my school, when using the Chromebook,
- take care of the Chromebook including by making sure that it is not lost, damaged or stolen,
- immediately report any issues to my school, and
- return the Chromebook whenever requested or when I permanently leave the ACT public school system.
- If I don't use the Chromebook responsibly, my school may confiscate the Chromebook or take any

Student ID no: _____	School: _____
Student name: _____	Student signature: _____
Parent/guardian name: _____	Parent/guardian signature: _____
Date: _____	

other appropriate actions.

By signing below, I confirm that I have read, understood and agree to Parts A and B above.

Part C. Parent indication to opt out

I DO NOT give permission for my child _____ (insert child's name) in Year _____ to receive a Chromebook under the *Better schools for our kids– technology enabled learning* initiative. I understand that, unless I have made alternative arrangements with the principal of my child's school, my child will still have access to SchoolsNET, the G suite for Education and other online resources, and a Chromebook for learning purposes during regular school hours.

Student ID no: _____	School: _____
Parent/guardian name: _____	Parent/guardian signature: _____
Date: _____	