

Campbell High School P&C Meeting minutes – 17 May 2022

5:00 - 6:00 via Microsoft teams

Chair: Trudy Green, President

Attendance: 10 (see Attachment A)

Apologies

None

1. Welcome

President Trudy Green welcomed parents and carers to the meeting.

2. Minutes of the previous meeting

The action arising from the meeting of 2 March 2022 was held over.

3. Acting Principal's report – Adam George

Acting Principal arrangements

Principal Steve Collins is on secondment to another school until the end of the term 2. Adam will share acting Principal duties with Caitlin Horan, who will commence as acting principal in week 6. Adam King is acting Deputy Principal.

COVID plan

Covid restrictions have eased in public schools with secondary school students no longer required to wear masks. Adam reported that 20 to 30 per cent of Campbell students were electing to wear masks. Students who are close contacts are able to attend school if they are asymptomatic. The 'cohorting' of students into year groups has eased with greater interaction between year groups. Adam reported that the student body had missed the mentorship of year 10 students while cohorting was in place. Whole school assemblies had resumed the previous week.

The current (Covid adjusted) timetable, which reduced the number of lessons to reduce mixing and transmission, will continue until the end of term 2 with the support of students. One of the benefits of the adjusted timetable is that it reduced the impact of staff shortages.

Community information night

The CHS information night will be held on Thursday 19 May, with two separate sessions to cater for the four feeder primary schools. The school is preparing videos for prospective families with the involvement of faculty heads and teachers.

Adam asked if a P&C representative would be able to attend, noting that it was short notice.

Ray's mentoring

Ray's mentoring, a mental health initiative partnering with community organisations, has recommenced on campus.

Events

Reconciliation week is in week 6 and the year 7 camp is planned for week 7 of term 2.

Discussion

Parents asked about student free days. Adam reported that the school will be using pupil free days to conduct a stocktake of students to assess which students have been impacted by their own and teachers' absences from school. Students will be able to attend school, if necessary, on pupil free days and will be supervised but teachers won't be available for classes.

4. Acting Business Manager's report – Chelsea Williamson

Bike sheds

A parent asked about increasing the number of bike sheds. Chelsea advised that the school had been considering options, including the possible location of another cage. Chelsea advised that she would consult with the P&C on options.

Canteen

Chelsea reported that the canteen (now school rather than P&C controlled) was working well. The canteen is currently trading from Wednesday to Friday but hopes to expand to 5 days. At the moment it is cash only but is looking at electronic options.

5. Rachel Lloyd – P&C School Board representative

Trudy introduced Rachel to the meeting. Rachel is Chair of the School Board, which is a strategic forum, and would like to feed parental input to the Board. Rachael Bacon is the other parent representative on the Board.

6. Annual General Meeting

Trudy noted that the P&C annual general meeting would be held in term 2, a little later than usual, because the P&C constitution required that its accounts be audited. Trudy canvassed the meeting to assist in identifying a member of the school community with accounting qualifications who could conduct an audit.

Trudy noted that there was no longer a legal requirement for the P&C to have audited accounts. Now that the P&C did not run a canteen it was unnecessary to do an audit given the P&C's small budget. Stephen Dixon-Jain (P&C Association representative) is working on amending the constitution, with a view to putting the amended constitution to the AGM for approval.

7. Discussion

Parent teacher nights

The meeting discussed parent teacher nights, including support for online parent teacher discussions as a more effective way for parents to engage with teachers. The meeting agreed that parent teacher nights would be a useful topic for a P&C forum to enable the school to consult with parents.

A to E reporting

Adam mentioned that the A to E reporting in term 2 would not provide comments as a workload reduction strategy resulting from a reduced teaching workforce. No objections were raised by parents at the meeting, parents noting that the comments were not very informative. Adam also suggested that this could be the subject of a forum with the P&C.

Funding

Trudy advised the meeting of the intention to come out to parents with a request for donations to support the work of the P&C. The meeting discussed whether upgrading the school bathrooms was an appropriate use of P&C funds, with the view expressed that this was infrastructure spending that should come out of the school's capital budget. Adam noted that the Board was scheduled to discuss the school's capital budget.

Trudy asked for any parent interested in fundraising or with ideas for fundraising ventures to contact the P&C via its email address.

Attachment A – Attendees

Trudy Green, President

Adam George, acting Principal

Chelsea Williamson, acting Business Manager

Stephen Dixon-Jain, Public Officer

Sarah Dinning, Secretary

Rachel Lloyd, Board representative

Damien Ellwood

Mel McDonald

Emma Lybrand

Jack Pezzey

DRAFT